



Overview

The Active Pharmaceutical Ingredient Track project will use JD Edwards OneWorld Xe as a data collection and reporting system. Initially, JD Edwards will Track data for four key Active Pharmaceutical Ingredients, for Customer Orders and Shipments, Manufacturing Scheduled and QC Releases, On-hand Inventory, and Transaction History.

This information is due by close of the first business day following the Friday of every week.

Disclaimer

This manual is a property of Schering-Plough Corporation for training purposes only and subject to change.



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I. Foundation

1. Company

Business Purpose

To use the JD Edwards software you have to create Company information in JD Edwards.

Steps to Complete

1. Access the Company Names and Numbers option on the API Planning Menu under Foundation.

Co	Name	No Pd	Date Pattern	Date Yr Beg	GL Period	Begin Yr AP	A/P Period	Begin Yr AR	A/R Period	
<input type="checkbox"/>	00000	J.D. Edwards & Company	12	R	01/01/2003	5	01/01/2003	5	01/01/2003	

2. Click the Add button to see the Company Setup screen.

Note: You can click on the check box next to a company record if it already exist and select it to review company information in JD Edwards.



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The screenshot shows the 'Company Setup' form in a web browser. At the top, the browser address is 'http://nadcp062:847/jde/servlet/com.jdedwards.runtime.virtual.VCServlet'. The form title is 'Company Names & Numbers - Company Setup'. Below the title bar are 'OK', 'Cancel', 'Form', and 'Tools' buttons. The main form area contains:

- Company: 00110
- Name: Schering-Plough
- Set Up Company** (selected), 52 Period Accounting, Currency
- General Accounting**: Fiscal Date Pattern (R), Number of Periods (12), Current Period (5), Beginning of Fiscal Year (01/01/2003), Company Address Number (110), Schering-Plough
- Accounts Payable**: Current Period (5), Beginning of Fiscal Year (01/01/2003), Use Suspense Account (checkbox)
- Accounts Receivable**: Current Period (5), Beginning of Fiscal Year (01/01/2003)
- Financial Reporting**: Reporting Period (5), Reporting Year (03)

3. Enter the Company Number in the Company field - 00110
4. Enter the Company Name in the Name field - Schering-Plough
5. Enter additional Section Header data as shown below.

Field	Setting	Explanation
Company Number	00110	
Company Name	Schering-Plough	
General Accounting	SECTION HEADER	
Fiscal Date Pattern	R	
Number of Periods	12	
Beginning of Fiscal Year	1/1/2003	
Company Address Number	110	
Reporting Period	5	
Current Period	5	
Accounts Payable	SECTION HEADER	
Current Period	5	
Beginning of Fiscal Year	1/1/2003	
Accounts Receivable	SECTION HEADER	
Current Period	5	
Beginning of Fiscal Year	1/1/2003	
Financial Reporting	SECTION HEADER	



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Field	Setting	Explanation
Reporting Period	5	
Reporting Year	1/1/2003	



2. Business Units

Business Purpose

To use the JD Edwards software you have to create Business Units information in JD Edwards. A business unit may be a warehouse location, work center, branch or plant

Steps to Complete

1. Access the Business Units by Company on the API Planning Menu under Foundation.

Business Unit	Description	L D	Co	BU Ty	Subledger Inactive	M C	CAT 01	CA 02
0112	Union	9	00110					
0112-100	Union - MFG	9	00110	WC				
0112-200	Union - QC REL	9	00110	WC				

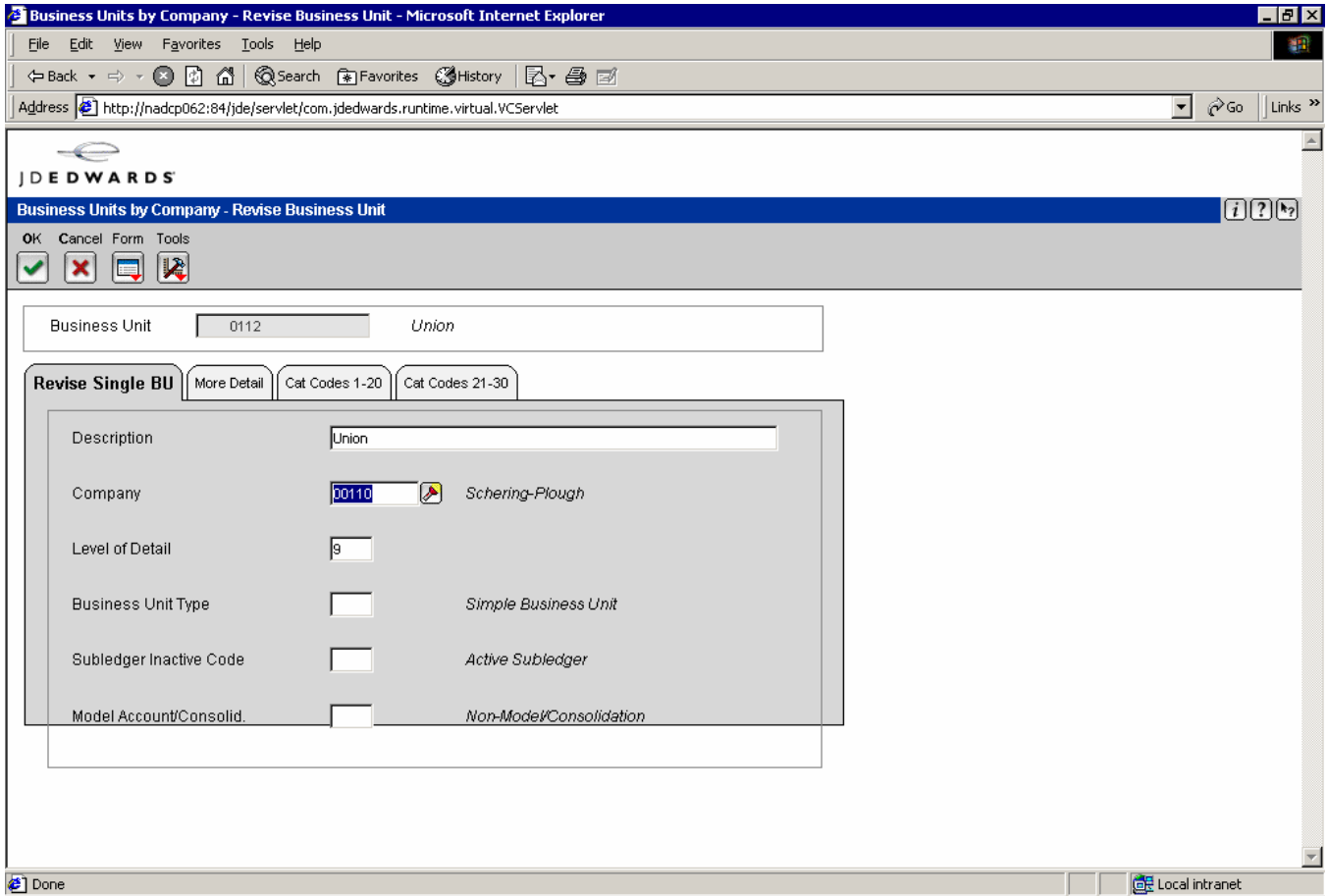
2. Click the Add button to see the Revise Business Units screen.

Note: You can click on the check box next to a Business Unit record if it already exist and select it to review Business Unit information in JD Edwards.

You can also click on the check box next to a Business Unit record and Select the copy button to copy a Business Unit.



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3. Enter the Business unit in the Business unit field - 00110.
4. Enter the Business unit Description in the Business Unit Description field - Union.
5. Enter additional data for a simple Business Unit as shown below.

Field	Setting	Explanation
Business Unit	0112	
Description	Union	
Level of Detail	9	
Business Unit Type	Blank	Simple Business Unit
Company	0110	

6. Enter another work center for manufacturing as follows

Field	Setting	Explanation
Business Unit	0112 - 100	
Description	Union - MFG	
Level of Detail	9	



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Field	Setting	Explanation
Business Unit Type	WC	Work Center
Company	0110	

7. Enter another work center for QC test as follows.

Field	Setting	Explanation
Business Unit	0112 - 200	
Description	Union - QC REL	
Level of Detail	9	
Business Unit Type	WC	Work Center
Company	0110	



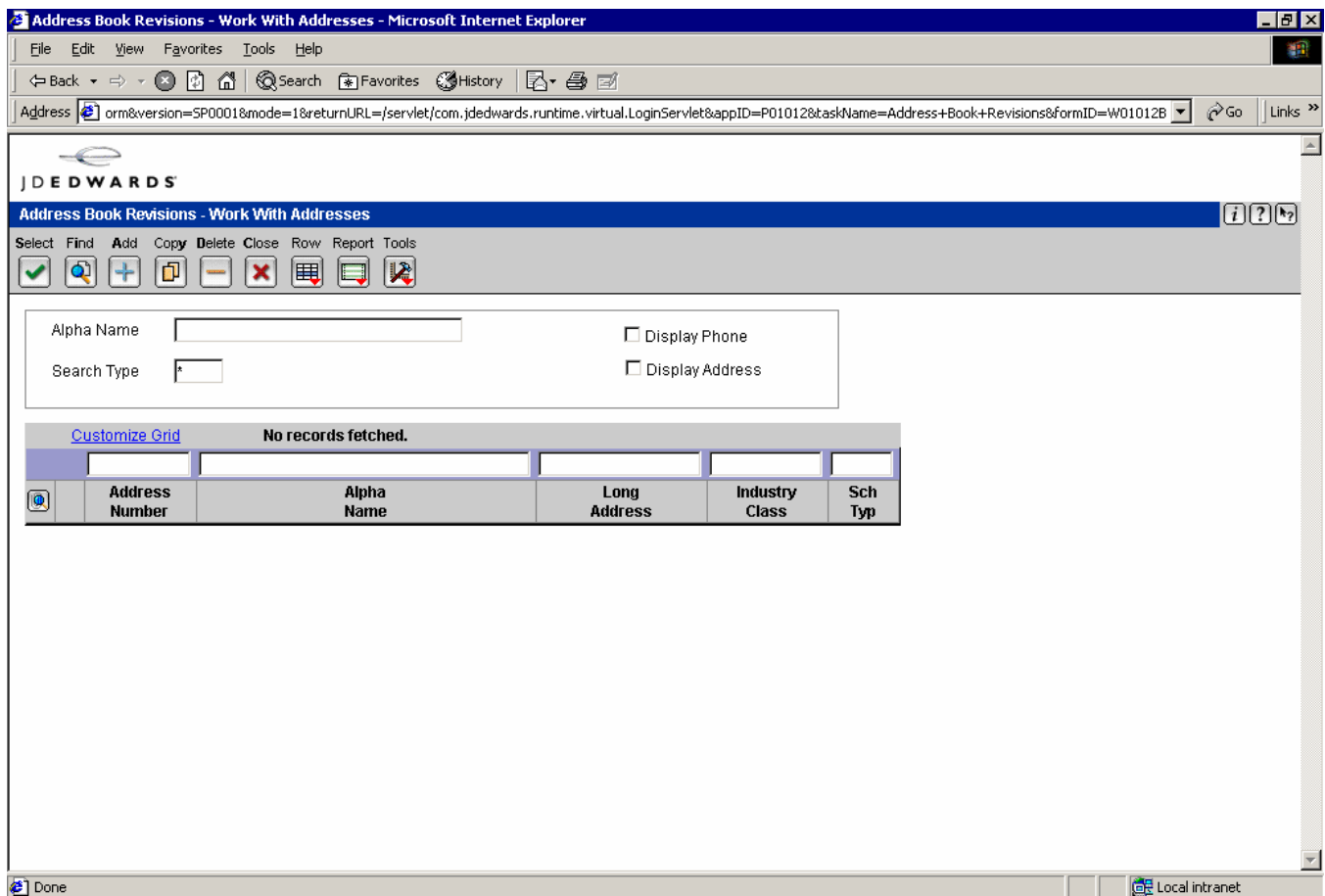
3. Address book

Business Purpose

To use the JD Edwards software you have to create Address Book record in JD Edwards. The Address Book record may be a Facility, Employee, Customer or Supplier

Steps to Complete

1. Access the Address Book Revision on the API Planning Menu under Foundation.



2. Click the Add button to see the Address Book Revision Screen.

Note: You can click on the check box next to an Address book record and select it to review Business Unit information if it already exists in JD Edwards.



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The screenshot shows a web browser window titled "Address Book Revisions - Address Book Revision - Microsoft Internet Explorer". The address bar shows the URL "http://nadcp062:84/jde/servlet/com.jdedwards.runtime.virtual.VCServlet". The page content includes the JD Edwards logo and a title bar "Address Book Revisions - Address Book Revision". Below the title bar is a menu bar with "OK", "Cancel", "Form", and "Tools". The main form area has a large text input field for "Address Number" containing "112". Below this are several tabs: "Address Book", "Mailing", "Additional", "Related Address", "Cat Code 1 - 10", and "Cat Code 11 - 30". The "Address Book" tab is active, showing fields for "Alpha Name" (containing "Union"), "Long Address Number", "Search Type" (containing "F" with "Facilities" as a hint), and "Business Unit" (containing "0112").

3. Enter the Address Book Fields for Business Unit, Union as shown in table below.

Field	Setting	Explanation
Address Book	TAB	
Address Number	112	
Alpha Name	Union	
Search Type	F	Facility
Business Unit	0112	



The screenshot shows a web browser window with the title 'Address Book Revisions - Address Book Revision'. The browser's address bar shows the URL 'http://nadcp062:84/jde/servlet/com.jdedwards.runtime.virtual.VCServlet'. The page content includes a header with the JD Edwards logo and a navigation bar with buttons for 'OK', 'Cancel', 'Form', and 'Tools'. Below this is a form with several tabs: 'Address Book', 'Mailing', 'Additional', 'Related Address', 'Cat Code 1 - 10', and 'Cat Code 11 - 30'. The 'Mailing' tab is active. The form fields are as follows:

- Address Number: 112
- Mailing Name: Union
- Address Line 1: 1011 Morris Avenue
- City: Union
- State: NJ (with 'New Jersey' as a dropdown suggestion)
- Postal Code: 07083
- Country: USA
- County: (empty)

4. Enter the Address Book Fields for the Mailing tab as shown in table below.

Field	Setting	Explanation
Mailing	TAB	
Mailing name	Union	
Address Line 1	1011 Morris Avenue	
City	Union	
State	NJ	New Jersey
Postal Code	07083	
Country	Blank	USA

5. Enter the address book record for Company Schering-Plough as shown in table below.

Field	Setting	Explanation
Address Book	TAB	
Address Number	110	
Alpha Name	Schering-Plough	
Search Type	O	Organization
Business Unit	0110	
Mailing	TAB	



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Field	Setting	Explanation
Mailing name	Schering-Plough	
Address Line 1	1011 Morris Avenue	
City	Union	
State	NJ	New Jersey
Postal Code	07083	
Country	Blank	USA

6. Enter the address book record for an employee as shown in table below.

Field	Setting	Explanation
Address Book	TAB	
Address Number	1	
Alpha Name	Default Employee	
Search Type	E	Employee
Business Unit	0110	
Mailing	TAB	
Mailing name	Default Employee	
Address Line 1	1011 Morris Avenue	
City	Union	
State	NJ	New Jersey
Postal Code	07083	
Country	Blank	USA



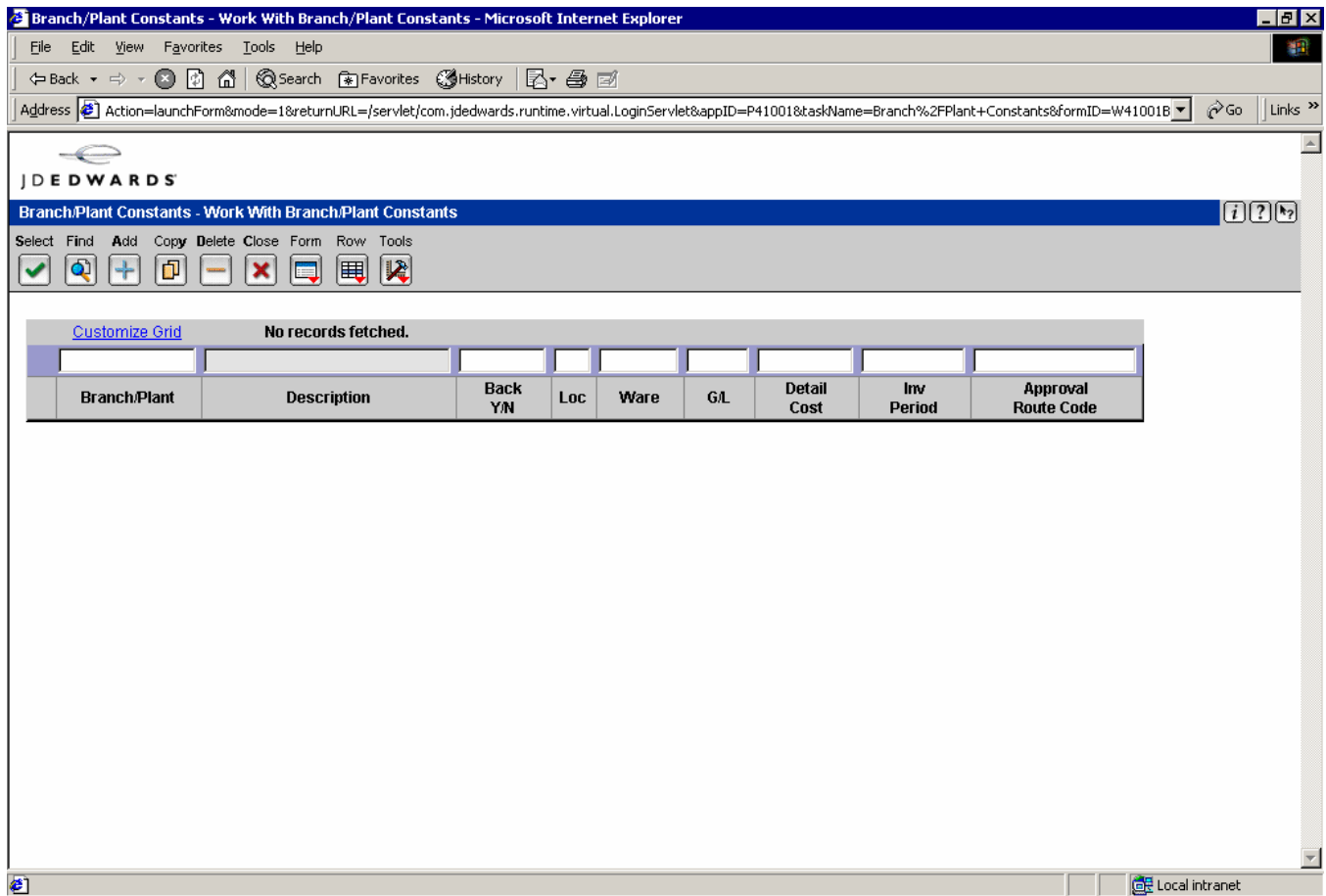
4. Branch/Plant Constant

Business Purpose

To use the JD Edwards software you have to create and maintain Branch/Plant Constants information record in JD Edwards.

Steps to Complete

1. Access the Branch/Plant Constants option on the API Planning Menu under Foundation.



2. Click the Add button to see the Branch Plants Constant Screen.



The screenshot shows the 'Branch/Plant Constants' form in a web browser. The browser title is 'Branch/Plant Constants - Branch/Plant Constants - Microsoft Internet Explorer'. The address bar shows 'http://nadcp062:84/jde/servlet/com.jdedwards.runtime.virtual.VCServlet'. The form has a menu bar with 'OK', 'Cancel', 'Form', and 'Tools'. Below the menu are icons for OK, Cancel, Print, and Refresh. The form fields are as follows:

Branch/Plant	0112	Union
Address Number	112	Union
Short Item Number Identifier	/	<input checked="" type="checkbox"/> Backorders Allowed (Y/N)
Second Item Number Identifier		<input type="checkbox"/> Interface G/L (Y/N)
Third Item Number Identifier	*	<input type="checkbox"/> Write Units to Journal Entries
Symbol Customer/Supplier	#	<input checked="" type="checkbox"/> Location Control (Y/N)
Symbol to Identify Segmented Item	@	<input type="checkbox"/> Warehouse Control (Y/N)
Segment Separator Character		<input type="checkbox"/> Quality Control (Y/N)
Commitment Method	1	<input type="checkbox"/> Use Product Cost Detail (Y/N)
Specific Commitment (Days)	999	<input type="checkbox"/> Foreign Depot
Number of Days in Year	365	<input checked="" type="checkbox"/> Inventory Lot Creation (Y/N)
Customer Cross Ref. Code	C	<input type="checkbox"/> Location Segment Control (Y/N)
Supplier Cross Ref. Code	YN	Purchase Order Issue Cost
Purchasing Costing Method	07	0.00
Sales/Inventory Costing Method	07	Inventory Carrying Cost (%)
Current Inventory Period	5	0.000
		General Ledger Explanation
		1
		Approval Route Code

3. Enter the Branch plant constants fields as shown in table below.

Field	Setting	Explanation
Backorders Allowed	Checked	
Location Control	Checked	
Inventory Lot Creation	Checked	
All other field	Default	
Branch/Plant	0112	
Address Number	112	

4. Enter Location Information for Branch plant.



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Branch/Plant Constants - Work With Branch/Plant Constants - Microsoft Internet Explorer

Address: http://nadcp062:84/jde/servlet/com.jdedwards.runtime.virtual.VCServlet

JDEDWARDS

Branch/Plant Constants - Work With Branch/Plant Constants

Select Find Add Copy Delete Close Form Row Tools

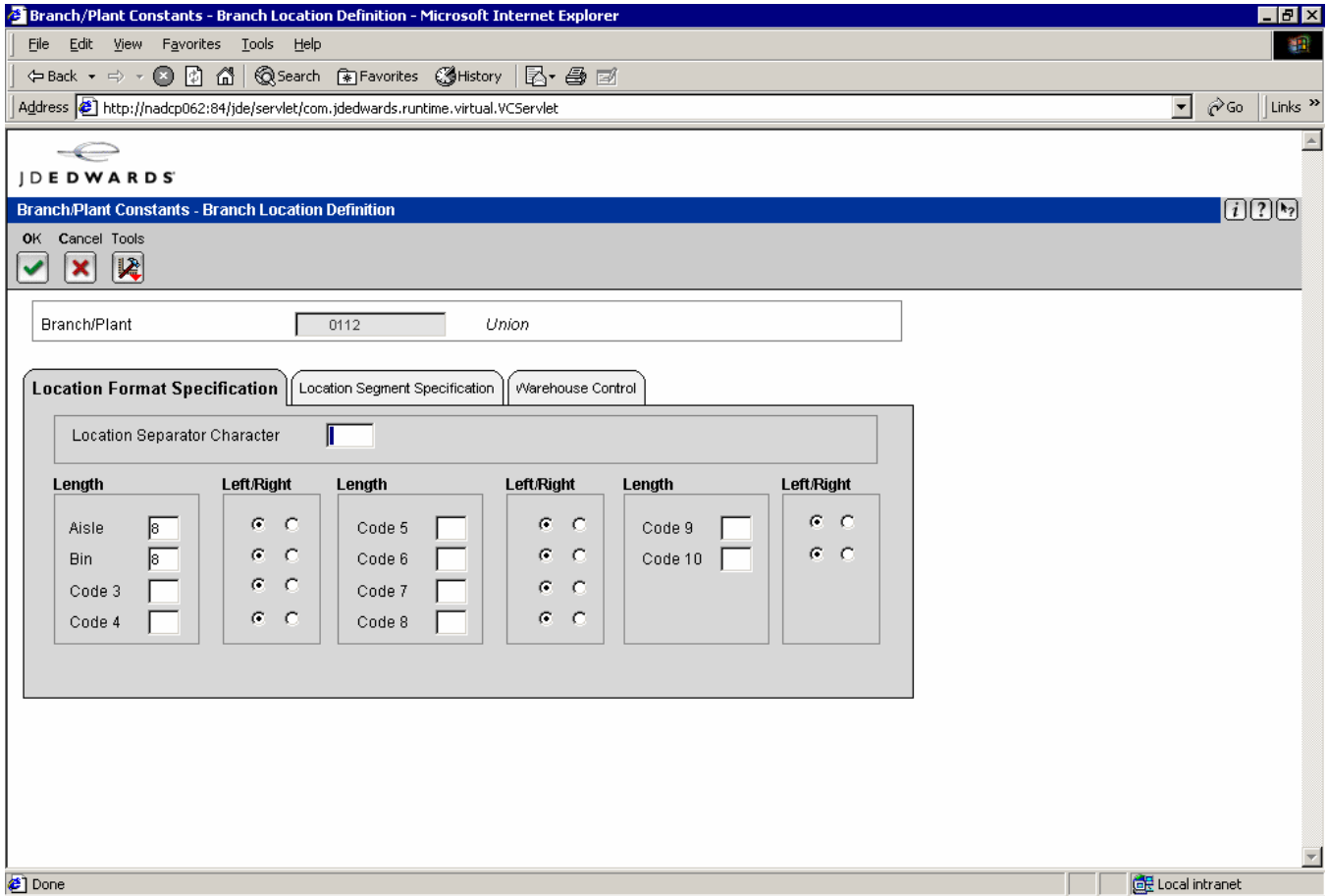
Customize Grid Records 1

Revisions
Page 3
Location Def.
Availability
Locations

Branch/Plant	Description	Back Y/N	Loc	Ware	GL	Detail Cost	Inv Period	Approval Route Code
<input type="checkbox"/>	ALL Default Branch/Plant	Y	N	N	Y	N	6	
<input type="checkbox"/>	0110 Kenilworth	Y	Y	N	N	N	5	
<input checked="" type="checkbox"/>	0112 Union	Y	Y	N	N	N	5	
<input type="checkbox"/>	0990 JV Trans Row	Y	Y	N	N	N	5	
<input type="checkbox"/>	0991 JV Dist LLC	Y	Y	N	N	N	5	
<input type="checkbox"/>	1170 Ecuador S P	Y	Y	N	N	N	5	
<input type="checkbox"/>	1350 Manati	Y	Y	N	N	N	5	
<input type="checkbox"/>	1380 Las Piedras	Y	Y	N	N	N	5	
<input type="checkbox"/>	2320 Mexico S P	Y	Y	N	N	N	5	
<input type="checkbox"/>	3020 Argentina SP	Y	Y	N	N	N	5	

Local intranet

5. Select Location Def from the Row Exit pull down menu.



6. Enter the location definition fields as shown in table below.

Field	Setting	Explanation
Length	SECTION HEADER	
Aisle	8	
Bin	8	



5. Manufacturing Constant

Business Purpose

To use the JD Edwards software you have to create and maintain Manufacturing Constants information record in JD Edwards.

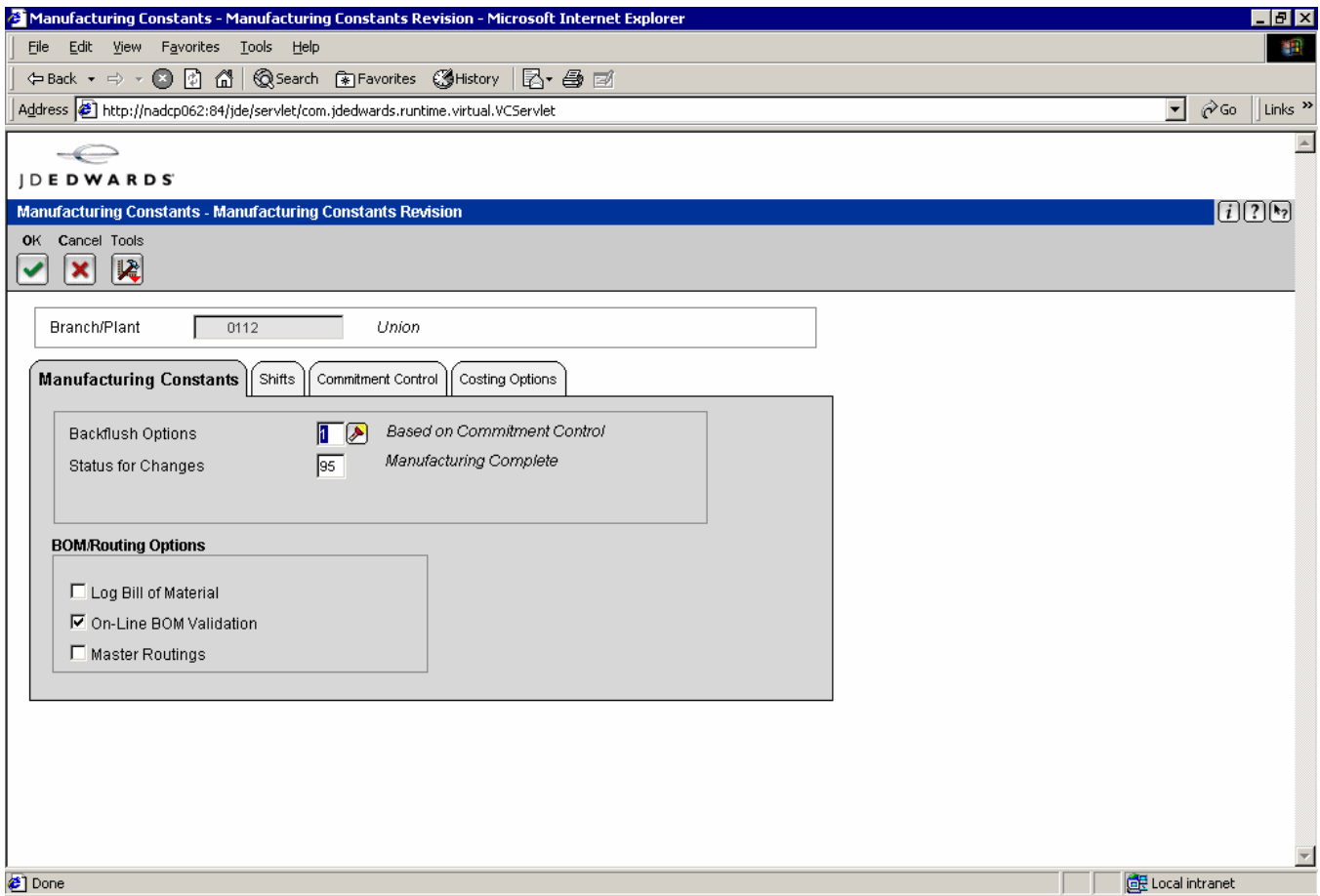
Steps to Complete

1. Access the Manufacturing Constants option on the API Planning Menu under Foundation.

Branch/Plant	Description
0110	Kenilworth
0112	Union
1170	Ecuador S P
1350	Manati
1380	Las Piedras
2320	Mexico S P
3020	Argentina SP
3171	Brazil IQ-Dist
3320	Colombia SP
4210	S/P France S. A.

2. Click the Add button to see the Manufacturing Constant Revision Screen.

Note: You can click on the check box next to a Branch/Plant record if it already exist and select it to review Branch/Plant Manufacturing Constants information in JD Edwards.



6. Enter the Manufacturing Constants Fields for the Tab as shown in table below

Field	Setting	Explanation
Manufacturing Constants	TAB	
Backflush Option	1	Based on Commitment Control
Status for Changes	95	Manufacture Complete
Online BOM Validation	Checked	



Manufacturing Constants - Manufacturing Constants Revision

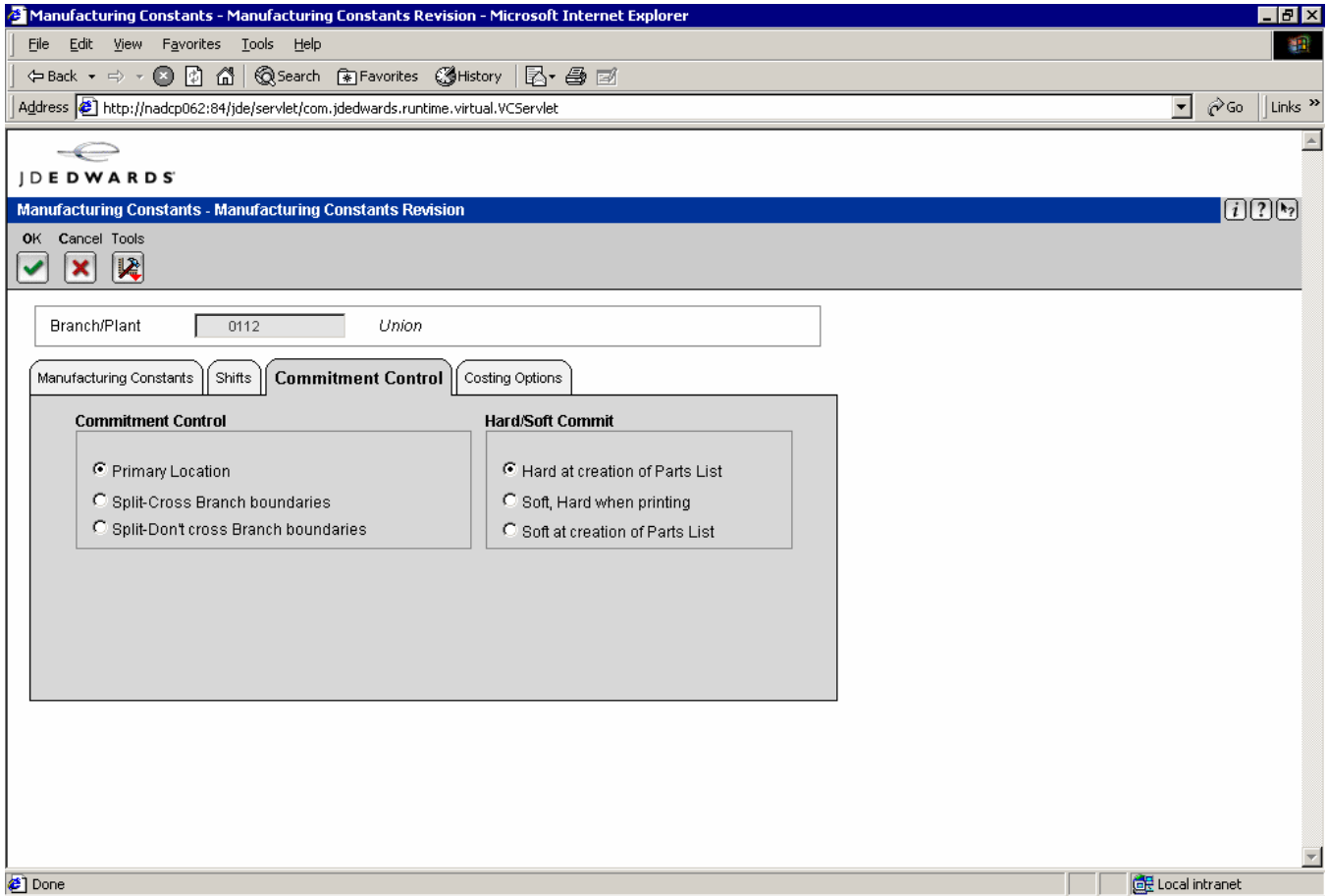
Branch/Plant: 0112 Union

Work Hours Per Day: 8.00

Hours	Shift Code	Description
8.00		
0.00		No Shift
0.00		No Shift
0.00		No Shift
0.00		No Shift
0.00		No Shift

7. Enter the Manufacturing Constants Fields for the Tab as shown in table below

Field	Setting	Explanation
Shift	TAB	
Work Hour Per Day	8	
Hour	8	Only one shift



8. Enter the Manufacturing Constants Fields for the Tab as shown in table below

Field	Setting	Explanation
Commitment Control	TAB	
Commitment Control	SECTION HEADER	
Primary Location	Checked	
HardSoft Commit	SECTION HEADER	
Hard at creation of Parts List	Checked	



6. Shop Floor Calendar

Business Purpose

To use the JD Edwards software you have to create and maintain Shop Floor Calendar information record in JD Edwards.

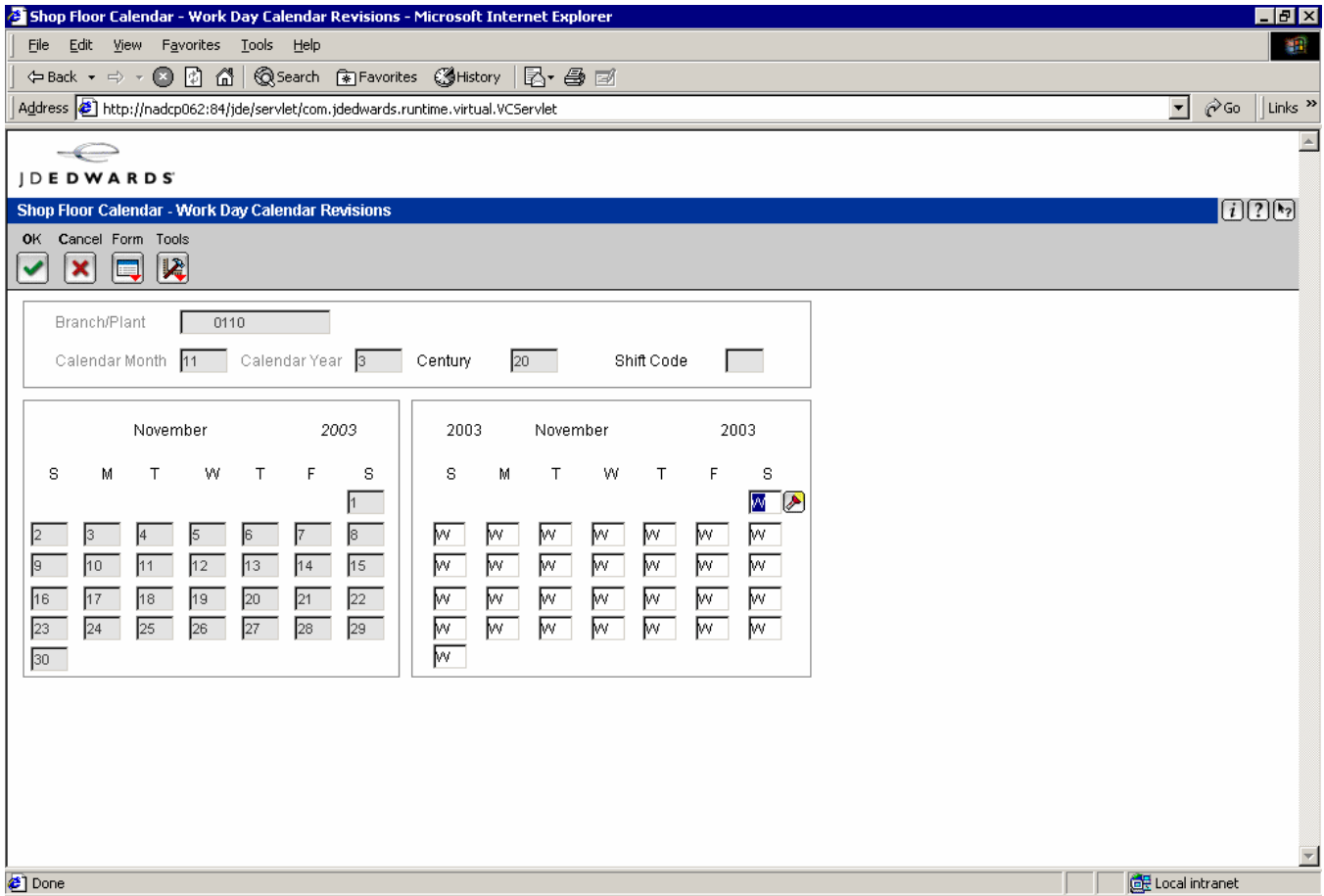
Steps to Complete

1. Access the Shop Floor Calendar option on the API Planning Menu under Foundation.

Branch/Plant	Description	Month	Year	Century	Shift Code
<input type="checkbox"/>	0110 Kenilworth	1	3	20	
<input type="checkbox"/>	0110 Kenilworth	2	3	20	
<input type="checkbox"/>	0110 Kenilworth	3	3	20	
<input type="checkbox"/>	0110 Kenilworth	4	3	20	
<input type="checkbox"/>	0110 Kenilworth	5	3	20	
<input type="checkbox"/>	0110 Kenilworth	6	3	20	
<input type="checkbox"/>	0110 Kenilworth	7	3	20	
<input type="checkbox"/>	0110 Kenilworth	8	3	20	
<input type="checkbox"/>	0110 Kenilworth	9	3	20	
<input type="checkbox"/>	0110 Kenilworth	10	3	20	

2. Click the Add button to see the Work Day Calendar Revision Screen.

Note: You can click on the check box next to a Branch/Plant record if it already exist and select it to review Branch/Plant Shop Floor Calendar information in JD Edwards.



3. Enter the Shop Floor Calendar Fields as shown in table below.

Field	Setting	Explanation
Branch/Plant	0110	
Calendar Month	06	
Calendar Year	3	
Century	20	
Calendar Days	W (ALL)	Work day